

How to Add the NeT Program Service to an existing CDX account

1. Sign in to your CDX account
2. Select the green button “Add Program Service” on the MyCDX Page

The screenshot shows the CDX Central Data Exchange MyCDX page. At the top, there are navigation tabs: MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal. Below these is a table of services with columns for Status, Program Service Name, and Role. The 'Add Program Service' button is circled in red at the bottom left of the table area.

Status	Program Service Name	Role
	NDMR-RI: NetDMR: Rhode Island Department of Environmental Mgmt	Permittee (signature)
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Government User
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Help Desk
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Preparer
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Signatory
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	State Regulatory Authority

3. Search for or scroll down to and click **NeT**

The screenshot shows the CDX Edit Account Profile page. The page has a progress bar with three steps: 1. Program Service, 2. Role Access, and 3. Organization Information. Below the progress bar, there is a search bar with the text 'Net' entered. The search results are displayed in a list:

- iBoard: EPA Internet On Boarding Application
- IEPB: Exchange Network Grant Semi-Annual Reporting Forms
- NeT: NPDES eReporting Tool (10)**
- NetDMR: Network Discharge Monitoring Report (57)

A 'Cancel' button is located below the search results. At the bottom of the page, there is a footer with contact information and a logo for the United States.

4. Select **NETMSGP: Net – Multi-sector General Permit for Stormwater Discharges Associated with Industrial Activity**

(Clean Air Act).

Active Program Services List

BIOSOLIDS: NeT - EPA Biosolids Program (Read Only)
GEG460000: NeT - EPA Region 4 Offshore Oil and Gas NPDES Permit
GMG290000: eNOI - EPA Region 6 Outer Continental Shelf NPDES Permit
LEGACYNETEPAMSGP: NeT - EPA NPDES Stormwater Industrial Multi-Sector General Permit (Legacy)
NETEPABIO: NeT - EPA Biosolids Annual Program Report
NETEPACGP: NeT - EPA NPDES Stormwater Construction General Permit
NETEPAGEG: NeT - EPA Offshore Oil and Gas Extraction - Eastern Outer Continental Shelf NPDES Permit
NETEPAGMG: NeT - EPA Offshore Oil and Gas Extraction - Western Outer Continental Shelf NPDES Permit
NETEPAVGP: EPA Vessel General Permit for Discharges Incidental to the Normal Operation of a Vessel
NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity

[Back](#) [Cancel](#)

5. Select Role (Signatory or Preparer)

Registration Information	
Organization Name	Rhode Island Department of Environmental Management
Program Service	NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity
Role	Not Selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select a Role

[Add Selected Role](#) [Back](#)

Available Roles:

Signatory Individual who is authorized under 40 CFR 122.22 to sign/certify application submissions and/or program reports to RIDEM or needs to manage facility user permissions.

Preparer: Individual who will be viewing and editing data, but who is not authorized to sign/certify applications and/or program reports under 40 CFR 122.22.

6. Select your Organization (or add your organization if you cannot find it)

7. **Signatory** may be prompted to sign an ESA.
 - a. (*Signatory only*) Sign ESA Electronically (scroll to bottom):

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CDX Registration: Additional Verification Contact Us
Logged in as CDXTEST123CC (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

U.S. Environmental Protection Agency ELECTRONIC SIGNATURE AGREEMENT

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name:	Rhode Island Department of Environmental Management
Address:	235 Promenade Street
City, State, Zip:	Providence, RI 02908-5767
Province:	
Country:	US
Phone Number:	(401) 222-4700
E-mail Address:	crystal.charbonneau@dem.ri.gov
Registrant's Name:	Mrs Crystal Charbonneau
Registrant Title:	Data Steward

Sign Electronically [Cancel](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

- b. (*Signatory only*) Enter Password, click **Sign in**; enter answer to Security question, click **Verify**; and then click **Sign**
- c. (*Signatory only*) Click the green "Back to MyCDX" button

United States Environmental Protection Agency

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CDX Central Data Exchange Contact Us
Logged in as CDXTEST123CC (Log out)

You are here: [MyCDX](#) > Manage Program Services

Manage Program Services

Program Service successfully added to Rhode Island Department of Environmental Management. ✕

[Add Program Service](#) [Back to MyCDX](#) [\[Expand All\]](#) [\[Collapse All\]](#)

Rhode Island Department of Environmental Management, 235 Promenade Street, Providence, RI, US 02908-5767, (401) 222-4700

NDMR-R1: NetDMR: EPA Region 01 - New Hampshire and Massachusetts

NDMR-R1: NetDMR: Rhode Island Department of Environmental Mgmt

[Request New Role](#)

Role	Program ID	Status	Details
Permittee (signature)		Active (Deactivate)	View Information

8. Click on your Role to open the web application:

MyCDX | [Inbox](#) | [My Profile](#) | [Submission History](#) | [Payment History](#) | [E-Enterprise Portal](#)

Services Manage		
Status	Program Service Name	Role
	NDMR-RI: NetDMR: Rhode Island Department of Environmental Mgmt	Permittee (signature)
	NETEPAMSGP: NeT - EPA Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Signatory

[Add Program Service](#) | [Manage Your Program Services](#)

CDX Service Availability

[See the status for all program services](#)

News and Updates

No news/updates.