

## **Sample Pump-Out Facility Operations and Maintenance Plan**

Note: If multiple fixed or mobile pump-out facilities are used in municipal waters, then complete each section for each facility.

### **Fixed Pump-out Station (land based)**

Name and location of station/facility: \_\_\_\_\_

Direct sewer discharge? Yes / No

Holding tank? Yes / No

If yes total volume capacity of holding tank: \_\_\_\_\_

Name and contact of Waste Hauler removing waste: \_\_\_\_\_

Who will be operating the pump (name, work address, work telephone)?

\_\_\_\_\_

Is this operator the best point of contact (POC) for communications with RIDEM inspectors? If answer is No, provide best POC for this facility: \_\_\_\_\_

Will the maintenance schedule from the manufacturer be followed? If not, explain  
why: \_\_\_\_\_

When and by whom will Winterization and Spring Commissioning be  
executed? \_\_\_\_\_

How often and by whom will Periodic/Regular Maintenance be  
completed? \_\_\_\_\_

When and by whom will corrective maintenance be provided, should station/facility become  
inoperable? \_\_\_\_\_

### **Mobile Pump-out Vessel**

Vessel Registration: \_\_\_\_\_

RI DEM Septage Waste Transporter Permit number: \_\_\_\_\_

Location of vessel: \_\_\_\_\_

Total volume capacity of vessel: \_\_\_\_\_

Where is collected waste offloaded? \_\_\_\_\_

If applicable, name and contact of Waste Hauler contractor that removes sewage from holding tank:

\_\_\_\_\_

Who will be operating the vessel (name, work address, work telephone)?

\_\_\_\_\_

Is this operator the best point of contact (POC) for communications with RIDEM inspectors? If No, provide best POC for this facility: \_\_\_\_\_

Will the maintenance schedule from the outboard engine manufacturer be followed? If not, explain why: \_\_\_\_\_

When and by whom will Winterization and Spring Commissioning of the outboard engine be executed? \_\_\_\_\_

How often and by whom will Periodic/Regular Maintenance of the outboard engine be completed? \_\_\_\_\_

Will the maintenance schedule from the pump unit manufacturer be followed? If not, explain why: \_\_\_\_\_

When and by whom will Winterization and Spring Commissioning of the pump unit be executed? \_\_\_\_\_

How often and by whom will Periodic/Regular Maintenance of the pump unit be completed? \_\_\_\_\_

When and by whom will corrective maintenance be provided, should vessel/facility become inoperable? \_\_\_\_\_