



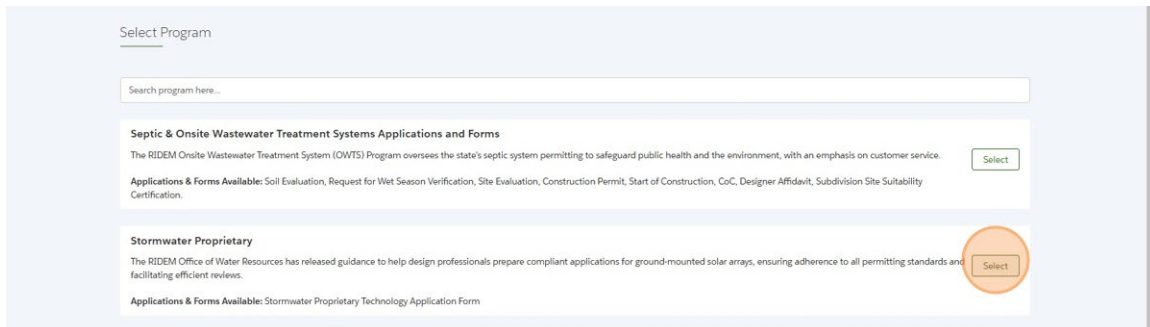
## User Guide: RIPDES

### Stormwater Proprietary Technology Application Form

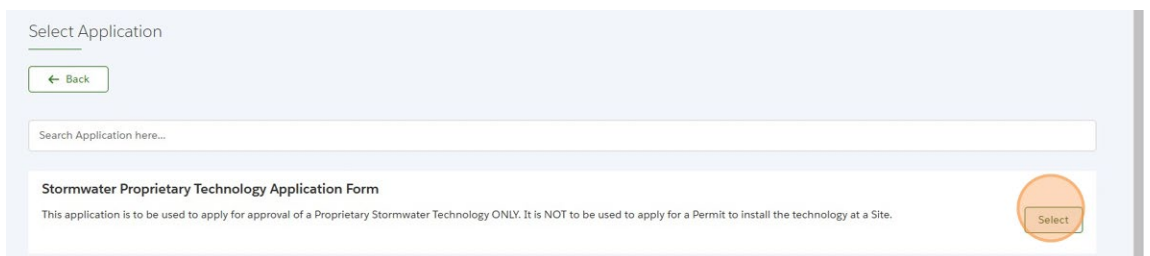
1. Navigate to <https://demri.my.site.com/owr>
2. Click "Start an Application"



3. Click "Select" next to the program you wish to apply for



4. Click "Select" next to the program you wish to apply for



5. Next is the Introduction Screen. Read all the information and click Next to proceed.

6. Next is the Applicant Information Screen. Carefully review all the information. If you need to make changes, scroll to the top and click on 'My Profile' to make the edits. **Restart the application for the new changes to apply.**

7. Next is the Stormwater Proprietary Technology Details Screen

8. Next is the Upload Documents Screen. Click the upload button to upload the file(s) as applicable, then click Next to proceed

**Upload Documents**

Document Name	Document Description	Uploaded Files (Multiple file upload)
*RIDEM Proprietary Stormwater Technology Application Form	Please upload your completed RIDEM Proprietary Stormwater Technology Application Form (see below link) <a href="#">swtekapp.pdf</a>	
*Supporting Document(s)	Please upload all required documentation that is necessary to support the claims made in your Proprietary Stormwater Technology Application (i.e., field/lab studies, device overview, O&M Plan, CAD drawings, etc.)	

Save for later Previous **Next**

9. Click "Upload Files"

**Upload Files**

Please attach a copy of the required document.

**Note:**

1. File size should not exceed 10 MB.
2. File extensions will be accepted only of type doc, docx, pdf, png, tiff, jpg, jpeg, txt, csv.
3. Documents may be uploaded as individual files or as a single merged file on the next page.

Upload Files or drop files Cancel

10. Click "Done"

**Upload Files**

blank.pdf  
25 KB

1 of 1 file uploaded

**Done** Cancel

11. Click "Next"

**Upload Documents**

Document Name	Document Description	Uploaded Files (Multiple file upload)
* STW Proprietary Checklist	Please complete and upload the below checklist document. STW Proprietary Checklist	blank
* Supporting document	Please upload all the supporting documents	blank

Save for later Previous **Next**

12. Next is the Application Attestation Screen. Check the box to attest, sign in the signature box and click save signature. Click Next to proceed.

DEM RHODE ISLAND

Success  
Your Signature Is Stored Successfully

Home Applications My Information My Permits My Licenses Requests Pending Requests My Details More

Stormwater Proprietary Technology

Introduction  
Applicant Information  
Stormwater Proprietary Technology Details  
Upload Documents  
Applicant Attestation  
Confirmation

**Applicant Attestation**

I Certify that the information above and attached hereto was prepared in accordance with the procedures prescribed herein and that the information is true, accurate and complete.

Signature

Save Signature Clear

\* Applicant Name Date

Satya Kp 01/17/2025

Save for later Previous Next

13. Next is the Confirmation Screen. Click "Done"

Stormwater Proprietary Technology

Introduction  
Applicant Information  
Stormwater Proprietary Technology Details  
Upload Documents  
Applicant Attestation  
Confirmation

**Confirmation**

Thank you!

Your Application has been submitted successfully and will be processed accordingly.  
Your Application number is IA-000003029.  
If additional information is required, you will be notified regarding your submission.  
You can track the status of this request from "View Ongoing New Applications" tab.

Done

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