**Appendix A: Final Application**

**Content & Forms**

Your completed application should include the following:

**REQUIRED:**

FORM A: Climate Resilience Fund Application

FORM B: Budget Detail

Statement of Match (see instructions on Form B)

Site/Location Map (ex. Google Maps)

*Projects for which Applicant is not Site Owner –* Letters of Permission from Property Owner(s)

*Projects Charging Indirect –* A copy of your agreement noting your approved Indirect Rate

**SUPPLEMENTAL MATERIALS:**

Additional Site Maps & Photos

Existing Project Documents (Studies, Plans, Designs)

Letters of Support

**FORM A**

**Climate Resilience Fund Application**

**Project Title (8 words max):** Click here to enter text.

**Organization Name:** Click here to enter text.

**Type of Organization** [ ]  Governmental [ ]  Non-Profit

**POINT OF CONTACT INFORMATION & SIGNATURE**

**Point of Contact Name:** Click here to enter text.

**Mailing Address:** Click here to enter text.

**Telephone:** Click here to enter text.

**Email:** Click here to enter text.

**Please insert the contact information for any additional staff which should be included in correspondence on this grant application (if applicable):** Click here to enter text.

**Will the Point of Contact also serve as the Project Manager?** [ ]  Yes [ ]  No

If not, please provide the following information:

**Project Manager Name:** Click here to enter text.

**Address:** Click here to enter text.

**Telephone:** Click here to enter text.

**Email:** Click here to enter text.

**Executive Director/Mayor/Town Manager:** Click here to enter text.

**Name & Title of Authorized Agent:** Click here to enter text.

**Authorized Agent Signature (Required)**

**PROJECT TYPE & CATEGORY**

**Project Type:**

[ ]  Design/Engineering/Permitting

[ ]  Construction

[ ]  Design/Engineering/Permitting and Construction

**Will Land Acquisition be part of your project costs?**  [ ]  Yes [ ]  No

**Project Category:**

[ ]  Relocation/Removal/Redesign of Infrastructure or Facilities to reduce vulnerability to flooding, sea level rise, erosion, drought, extreme heat, wildfire, or other climate impact(s) (water systems resilience, energy resilience, etc.)

[ ]  Nature-Based Solution / Green Infrastructure to reduce vulnerability to flooding, sea level rise, erosion, drought, extreme heat, wildfire, or other climate impact(s)

[ ]  Combined - Relocation/Removal/Redesign of Infrastructure or Facilities + Nature Based Solution / Green Infrastructure

**Would you like to allow this application to be posted on the DEM website as a resource for future applicants?**  [ ]  Yes [ ]  No

**PROPOSED FUNDING**

**Grant Amount Requested:** Click here to enter text.

**Match Amount** (min. 25% of grant request): Click here to enter text.

Cash Match Amount: Click here to enter text.

In-Kind Match Amount: Click here to enter text.

**PROJECT OVERVIEW**

*Provide 1 – 2 short paragraphs describing the project.*

*(Please include in this section* ***Project Location****, including address, block group, and census tract*.)

Click here to enter text.

**PROJECT NARRATIVE**

*Please provide your full project narrative using the prompts. See Section 8 in the RFP for more specifics on evaluation criteria. Use the rating system as a guide for what information should be included in the narrative to ensure the maximum score possible for your project. Responses should be concise* ***(maximum 400 words for each section)*** *and directly align with the prompt. Attachments such as images, drawings, letters, excel spreadsheets, etc. can be included for clarity.*

1. **Background Information and Problem Statement**

What is the main climate change challenge you are addressing? What is vulnerable to climate change (*ex. properties, facilities, infrastructure, habitat, waterbodies, etc.*)? What problem will this project address?

Click here to enter text.

1. **Project Purpose, Goals, and Rationale**

How will this project help to address these challenges and vulnerabilities, as part of a sustainable community approach to resilience? Why was this project selected among other resilience priorities for your organization *(ex. was the work prioritized through a state, local, or organizational resilience planning process*)? How will your project's design respond to relevant climate projections for the site to improve site resilience? Which climate projections have or will be utilized (SLR projections, design storms, etc., including data source ([STORMTOOLS map](https://stormtools-mainpage-crc-uri.hub.arcgis.com/), [Coastal Hazard Analysis & Viewer](http://www.crmc.ri.gov/coastalhazardapp.html), [FEMA Flood Maps](https://www.fema.gov/flood-maps/national-flood-hazard-layer), [Shoreline Change map](http://www.crmc.ri.gov/maps/maps_shorechange.html), etc.)) in the development of your project? What metrics of success will you utilize?

Click here to enter text.

1. **Project Description & Scope of Work**

What is the project scope, how will it be completed, and by whom? Will the project be sustainable in the long term? How does this project fit into your organizations’ resilience vision?

Click here to enter text.

1. **Need for Assistance**

Why is this funding critical to project implementation?

Click here to enter text.

1. **Community & Project Benefits**

What benefits will the project deliver? Who will benefit? Will the project deliver community-wide benefit? Will the project benefit Environmental Justice communities, underserved, marginalized, or otherwise adversely affected groups, or other disadvantaged and/or vulnerable populations? Will the project deliver multiple co-benefits (cultural (*ex. public access*), ecological (*ex. habitat restoration*), etc.)? Please include in this section information regarding benefits at the **Project Location** as well as beyond the **Project Location**.

Click here to enter text.

1. **Feasibility and Transferability**

How developed is the project to date? What stage is the project currently in, and what funding has already been allocated towards its development? Is there strong support for the project? Who has ownership of the site and has permission been granted to conduct work on the site? How can this project be a model for other similar projects both within your organization and statewide?

Click here to enter text.

1. **Community Outreach, Engagement, and Education**

How has your organization engaged residents, organizations, and community groups to build support for the project? How will your organization ensure engagement opportunities moving forward? Will disadvantaged and/or vulnerable populations be engaged?

Click here to enter text.

1. **Incorporation of Nature-Based Solutions and Long Term-Approaches**

Are green infrastructure or nature-based elements included in the project? Are relocation solutions implemented through the project? Are clean energy solutions utilized? If grey adaptation components are utilized, are they appropriate for the design life of the existing structure and for the climate projections for the site (*ex. have both the short term (0-10 year) and long term (10+ year) implications of the project been considered*)?

Click here to enter text.

1. **Timeline & Project Tasks**

When will the project start and finish, including key milestones? Please provide a list of key project tasks, aligned with your budget included in Table A:

Task 1: Insert task name and anticipated completion date

Task 2:

Task 3:

Task 4:

Task 5:

(Add additional task line items as necessary)

1. **Project Management and Partners**

Who is leading the project and what groups / stakeholders (*ex. state agencies, organizations, local governments, community groups, etc.*) are involved? *(Letters of Support from partners are strongly encouraged.)* Who will complete maintenance of the project?

Click here to enter text.

1. **Proposal Resources**

What resources did you utilize to develop this project proposal? Consider staff members, partners, and consultants who assisted.

Click here to enter text.

**HOW TO SUBMIT YOUR APPLICATION – Deadline is Friday, July 26th at 12PM**

Submit the completed and signed application, along with all attachements, by email to:

**Kimberly Korioth**

**kimberly.korioth@dem.ri.gov**

Please look for an email confirming receipt of your application within 24 hours of submittal. If you do not receive a confirmation email, your application has not been received. In this instance, please reach out by phone the next business day for assistance to ensure we receive your submittal.

If you have any questions on this application, RIDEM staff are available to assist you. Please contact Kimberly Korioth at kimberly.korioth@dem.ri.gov or 401-633-4578.