

WILDLIFE BRANCH DIRECTOR JOB AID

Position: Wildlife Branch Director

Section: Operations Section

Mission:

To coordinate wildlife rescue and rehabilitation efforts in concert with federal agencies, the responsible party, and nongovernmental organizations, in accordance with established rescue protocols. The branch director prepares the branch's portion of the Incident Action Plan.

Duties:

- ❑ Report to the Operations Section Chief for situation briefing.
 - ❑ Liaise with the responsible party and its response organization to coordinate wildlife rescue and rehabilitation efforts that may have been initiated.
 - ❑ Determine location of wildlife rescue centers and arrange for deployment of rescue/ rehabilitation equipment.
 - ❑ Contact Logistics Section Chief to arrange for wildlife rescue personnel.
 - ❑ Liaise with Planning Section to determine likelihood of impacts to wildlife.
 - ❑ Meet with assisting wildlife rescue NGOs to coordinate rescue efforts (inform Liaison Officer).
 - ❑ Review division/group assignment lists (ICS 204).
 - ❑ Brief group supervisors and assign duties.
 - ❑ Prepare shift-rotation schedules and de-briefing meetings.
 - ❑ Prepare daily reports identifying progress, hazardous situation, deployment problems, conflicts, and numbers of wildlife rescued.
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