



**BOARD OF CERTIFICATION OF OPERATORS
OF WASTEWATER TREATMENT FACILITIES**

MEETING MINUTES: WEDNESDAY, MARCH 5, 2014

Members in Attendance: Dr. Janet Baldwin, Paul Desrosiers, Fred Kurdziel, Frank McLynch, Bill Patenaude, and Jon Schock

Others in Attendance: Marisa Desateul and Traci Pena, RIDEM

The first order of business was the review of the draft February 2014 meeting minutes.

After review, of the February 6, 2014 minutes, Mr. Schock motioned to approve the minutes as amended. Mr. McLynch seconded the motion. The motion passed with all eligible members voting in favor.

After review, of the February 24, 2014 minutes, Mr. Desrosiers motioned to approve the minutes as amended. Mr. Kurdziel seconded the motion. The motion passed with all eligible members voting in favor. Mr. Patenaude, Dr. Baldwin and Mr. Schock abstained as they were not present at the meeting.

After review, of the executive session February 24, 2014 minutes, Mr. Desrosiers motioned to approve the minutes as amended. Mr. Kurdziel seconded the motion. The motion passed with all eligible members voting in favor. Mr. Patenaude, Dr. Baldwin and Mr. Schock abstained as they were not present at the meeting.

Attorney Schultz could not attend the meeting; he reported to Mr. Patenaude that he had no new updates.

The next topic to be discussed was an Application Review. The Board reviewed the application of Lisa McDaid, who is applying for a Grade 4 license through reciprocity. She holds a Rhode Island Grade 2 and a Massachusetts Grade 6C. The Regulations state that she must be employed as a Superintendent or Assistant Superintendent position. Mr. Desrosiers suggested issuing Ms. McDaid a Grade 3 license through reciprocity as she would meet those requirements.

After review and discussion Mr. Patenaude made a motion to deny the request for Grade 4 licensure through reciprocity and issue Ms. McDaid a Grade 3 license through reciprocity. Mr. Desrosiers seconded the motion. All members present voted in favor, as such the motion passed.

The next item discussed were Regulation updates. The first update Mr. Patenaude brought to the table was Rule (13)(F)(2)(a), which requires Grade 4 applicants to provide evidence that he/she is employed or has been accepted for employment as an Assistant Superintendent or a Superintendent that requires a Grade 4 license. Mr. Patenaude stated that recently several

situations like this have happened and it bears a conversation. Mr. Schock suggested advising applicants seeking Grade 4 reciprocity that may not meet the requirements for Grade 4 licensure—which requires employment as a superintendent or assistant superintendent—that they should notify us if they attain those positions so that the Board can then consider Grade 4 reciprocity. . That rule shall remain unchanged.

The next amendment suggestion was related to the newly added language on Tier Two training renewals.

Mr. Patenaude motioned to accept agreed changes and go out to public comment on the proposed changes. Mr. McLynch seconded the motion. All members present voted in favor, as such the motion passed.

The next item discussed was the Training Course Guidance plan. Mr. Patenaude revised the guidance as a result of the comments received at the February 6, 2014 meeting. After review, discussion and comment of the guidance document, Mr. Patenaude noted that he will make the recommended changes, send to the Board and would like to vote on the document for the next meeting.

The next topic was Course Approval. Mr. Patenaude present the board with a training course document from the Atlantic States Rural Water & Wastewater Association. After initial discussion and review. Dr. Baldwin stated that the association did not submit the required documents that are asked for in the draft guidance, such as a syllabus, quizzes or other measurable documents. Dr. Baldwin also stated that they would benefit to show how the event's training goals would be measured. Mr. Patenaude said that he would bring these concerns to the Atlantic States Association.

In new business, Mr. Desrosiers stated that the 2014 Clean Water Legislative breakfast will be held on March 25, 2014 at 7:30 at the Crowne Plaza hotel.

With no further business, Mr. Patenaude motioned to adjourn. The motion was seconded by Mr. Schock. With all members voting in favor, the motion passed.

The next meeting is scheduled for Wednesday, April 2, 2014 at 9:30 a.m. at the RIDEM office located at 235 Promenade Street, Providence, RI.