



Underground Storage Tank (UST) Temporary Closure Instructions

INSTRUCTIONS

What is Temporary Closure?

Temporary closure is a way a underground storage tank (UST) or UST system can be taken out of service while remaining in compliance with the UST Regulations. **It is not an alternative to permanent closure or tank removal, is limited to a cumulative maximum of 5 years over the life of the UST or product pipeline, and the UST(s) and product pipeline(s) must be completely empty and purged of all product.** Facilities which are temporarily closed are still required to have an ICC-certified Class A, Class B, or Class A/B operator who performs inspections at least every 6 months, and all corrosion protection systems must remain active and tested at the required intervals. Temporary Closure does not relieve you of any required remedial actions due to non-compliance, and also does not relieve you of requirements associated with remediation or monitoring required by a Corrective Action Plan.

Why would I want to Temporarily Close a UST?

Any UST which has not been in use for greater than 180 days is required to either enter Temporary Closure or be permanently closed and removed from the ground. If a UST is determined to not be in use and does not have a valid Temporary Closure approval from DEM, the UST is considered abandoned and the owners may be subject to enforcement action, financial penalties, and will be ineligible for reimbursement from the LUST Reimbursement Fund.

Who is eligible for temporary closure?

Any UST which is in compliance with the UST Regulations is eligible to be temporarily closed.

What do I need to do to prepare for Temporary Closure?

Any owner that wishes to temporarily close a UST system must complete the following steps:

- 1) All liquid must be removed from the UST(s) and product pipelines. Most UST(s) cannot be fully emptied with the installed STP pump, so you will most likely need to hire a contractor with a hazardous materials vacuum truck to pump out any remaining liquid to ensure that there is < 1" of liquid at the lowest point of any tank;
- 2) The vent system is operating as designed and includes the appropriate cap to avoid the buildup of pressure which could damage the UST system;
- 3) All fills and tank access ports must have locking caps equipped with padlocks to prevent accidental fuel delivery or unauthorized tank access.
- 4) Electricity to all dispensers and UST pumps/STPs must be either physically disconnected or locked out/tagged out;
- 5) Complete the attached application and submit to DEM along with clear documentation which shows that items 1 - 3 have been completed.

What kind of documentation do I need to submit?

You must submit documentation that shows that the UST(s) contain less than 1" of liquid at their lowest point. Acceptable forms of documentation include a paid invoice from a hazardous waste company showing that a vac truck was used to removal all contents of the UST, a current readout from the Continuous monitoring system showing that the USTs contain no product, or a signed affidavit from a 3rd party contractor stating that the UST(s) contain <1" of liquid.

How do I get a Temporary Closure?

All Temporary Closures must be approved by DEM. To apply, complete a Temporary Closure Application form and attach any required documentation and mail to:

Office of Land Revitalization and Sustainable Materials Management - UST Program
ATTN: Jessica Carney
Department of Environmental Management
235 Promenade Street
Providence, RI 02908

Once your application has been received it will be reviewed by this office and a determination will be made. You will receive a letter from us notifying you of our decision and any further instructions or requirements. Incomplete forms or those missing original signatures or supporting documentation will not be processed and returned. Only the registered owner of the facility may submit an application - if you are submitting on behalf of someone else or another organization, you must provide documentation that you have signatory authority or power of attorney. Temporary closures should not be considered active until you have received written approval from DEM.

What are the limitations of Temporary Closure?

Initial Temporary closures are valid for 365 days. If you wish to extend a temporary closure, you must request the extension before the expiration of your current temporary closure. If there is any transfer in ownership or responsibility of the property, DEM must be notified within 30 days. Temporary closure does not relieve your responsibilities to remain in compliance with the UST Regulations, and does resolve Notice of Violations, Delivery Prohibitions, or other formal enforcement actions.

If you have additional questions, Please contact our office at (401) 537-4312



Underground Storage Tank (UST) Temporary Closure Application

Facility Information:

Facility Name: DEM UST Facility ID #:

Facility Address:

City/Town: Zip Code:

Primary Contact: Phone #:

Primary Contact Mailing Address:

This Temporary Closure application is a: Initial Request Request for an extension to an existing temporary closure

Reason for Request:

Tank Information: Complete for Each Tank You Wish to Temporarily Close:

UST #	Installation Date	Date Last Used	Volume	Construction Material	Construction Type	Stored Material
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check here if there are other USTs on the property that will remain in operation during the period covered by this request

Temporary Closure Qualifications:

Do all UST(s) contain less than 1" of liquid? Yes No Note: You must attach documentation which clearly shows that each tank has been pumped out by a 3rd party and contains <1" of liquid at the lowest point

Have all product lines been emptied and purged so no liquid remains? Yes No

Are all fill points and UST access ports capped and padlocked to prevent accidental delivery or tampering? Yes No

Does the UST system have a functioning vent system with an appropriate vent cap? Yes No

Does the facility have a Class A/B operator who will perform inspections every 6 months? Yes No

Has electricity to the dispensers and STP pump been physically disconnected or locked out/tagged out? Yes No

Do you have any unsettled Letters of Non-Compliance (LNC) or Notices of Violation with DEM? Yes No

Certification:

I understand that submittal of this application does not constitute an approval and that I should not assume temporary closure has been granted until I have been notified by DEM. I understand that temporary closure does not release me from responsibilities outlined in the Rules and Regulations for Underground Storage Facilities Used for Regulated Substances and Hazardous Materials and that I have reviewed and am able to comply with all applicable requirements. I understand that failure to meet these requirements may result in action by enforcement action by the Department, who may enforce financial penalties and future delivery restrictions. I understand that DEM may revoke approval of the temporary closure at any time for failure to comply with the conditions outlined above.

Owner Name (Please Print):

Telephone #:

Owner Signature:

Date: