

SAFIS Online Trip Reporting Help Dealer Reports (eDR)



DEM
RHODE ISLAND



Table of Contents

- Logging in and navigating the home screen.....Slide 3
- Negative Reports.....Slide 6
- Dealer Reports.....Slide 12
- Reports Menu.....Slide 15

Logging into SAFIS eDR

Links to SAFIS

- [RIDFW Website](#) - located under Commercial Licensing and Logbooks
- [SAFIS](#)

As a dealer, you will be reporting under eDR (electronic dealer reports)

****REMINDER Reports are due within 5 days from the purchase*****

Logging into SAFIS eDR

**Enter your
username and
password here**

 

Login

Remember username [?](#)

Login

[Forgot Username/Password?](#)

[Do you need a new account?](#)

[Register New Account](#)

[Do you want to delete your account?](#)

Home Screen Navigation

The screenshot shows the SAFIS eDR home screen. A red box highlights the left sidebar menu, which includes: Home, Reporting, Favorites, Partner Reports, Pos/Neg reports Calendar, and File Validation Transfer. Another red box highlights a central text box that reads: "Navigation box to go to different data entry and report screens". A red arrow points from this box to the "Reporting" item in the sidebar. The main content area features the SAFIS eDR logo, a tip about reporting tools, a "Select a Dealer Permit to start reporting" section with a table of permits, and a "Questions?" section with contact information. A yellow sidebar on the right contains "RI Current Commercial Possession Limits" for Bluefish, Black Sea Bass, and Menhaden.

SAFIS eDR

SAFIS Home johnnyf

Home

Reporting

Favorites

Partner Reports

Pos/Neg reports Calendar

File Validation Transfer ...

Navigation box to go to different data entry and report screens

SAFIS eDR

Tip: some reporting tools are not shown in the sidebar menu until a dealer permit is selected.

If you hold both State and Federal dealer permits, you can report on both.

Select a Dealer Permit to start reporting

	License Nbr	License Type	Status	Permit type	Partner Name	Permit Id	Permit Agency	Participant Id
-Select Permit-	DMPURP22000000	MULTIPURPOSE DEALER LICENSE	ACTIVE	Dealer	Rhode Island	457168	0004	199877
-Select Permit-	DSDL_TESTER	DIRECT SALE DEALER LICENSE	ACTIVE	Dealer	Rhode Island	951001	0004	199877

1 - 2

Questions?

on permits, ports, fishers, vessels, species or other support issues should be directed to your SAFIS Help Desk

State Help Desk Contacts:

After hours ACCSP SAFIS Helpdesk: 1-800-984-0810

RI Current Commercial Possession Limits

as of 3/16/2026

Bluefish: Open at 1,000 lbs per bi-week

Black Sea Bass: Open at 500 pounds per week.

Menhaden Inside the Menhaden Management Area: Closed.

Menhaden Outside the Menhaden Management Area: Open at 120,000 pounds per day

Negative Reports

- **Negative reports are “did not purchase” reports**
- **Negative reports need to be entered for gaps in purchasing activity of 5 days or more**
- **They can be entered up to 3 months in advance**

Negative Reports

- Home
- Reporting
- Create Dealer Report
- Edit Dealer Reports
- Create Negative Report
- Favorites
- Partner Reports
- Pos/Neg reports Calendar
- File Validation Transfer ...

• Click on Reporting
• Then click on Create Negative Report

Dealer Reports

Dealer Reports for JOHNNY FISHER
License #DMPURP220000 (RI) -MULTIPU

Select **Edit Report** to review or edit a previously submitted report in the list below or click the **Create Dealer Report** button below or on the sidebar menu to enter a new report.

Create Dealer Report

Report Year
All years

Search: All Text Columns Go Actions Reset

Select Report to Edit	Delete Report	SAFIS Report ID...	Vtr No	Dealer Lic#	Landing Date...	Purchase Date...	Vessel Name	Fisher Name	Landing Port	Event	Submi	Create	Chang	Entry	Drep Lc
Edit Report	Delete Report	23406833		DMPURP2...	3/15/2026	3/15/2026	NOT NAMED ...	FISHER, JO...	Charlestown (RI)	156621788	ke...	JO...		3/...	7/2...
Edit Report	Delete Report	23406830		DMPURP2...	3/1/2026	3/1/2026	NOT NAMED ...	FISHER, JO...	Charlestown (RI)	156621725	ke...	JO...		3/...	7/2...

Total 2

Negative Reports

- Home
- Reporting
 - Create Dealer Report
 - Edit Dealer Reports
 - Create Negative Report
- Favorites
- Partner Reports
- Pos/Neg reports Calendar
- File Validation Transfer ...

Negative Reports

Available Date Range

Allowed date range:
Earliest: **12/31/2025**
Latest: **6/29/2026**

Create negative report

Single **Range**

• **Click on Range**

Pos/Neg reports Calendar

Year: 2026 Month: March

today March 2026 month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
POS-2340683C						
8	9	10	11	12	13	14
15	16	17	18	19	20	21
POS-2340683:						
22	23	24	25	26	27	28

Negative reports

Search: All Text Columns

Negative Reports

- Home
- Reporting
 - Create Dealer Report
 - Edit Dealer Reports
 - Create Negative Report
- Favorites
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Negative Reports

Available Date Range

Allowed date range:
Earliest: 12/31/2025
Latest: 6/29/2026

Create negative report

Single

* FROM :

* TO :

Save

Enter the start date (top) and end date (bottom) of the time with no purchases

Make sure to enter the date in as MM/DD/YYYY

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
POS-23406830						
8	9	10	11	12	13	14
15	16	17	18	19	20	21
POS-23406833						
22	23	24	25	26	27	28

Negative Reports

SAFIS eDR

Home \

Reporting

- Create Dealer Report
- Edit Dealer Reports
- Create Negative Report
- Partner Reports
- Pos/Neg reports Calendar
- File Validation Transfer ...

Home \

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today

TO:

Single

Save

Pos/Neg rep

Year 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
POS-23406830						
8	9	10	11	12	13	14
15	16	17	18	19	20	21
POS-23406833						
22	23	24	25	26	27	28

Clicking on the calendar button next to the date box will open a calendar. You can select a date this way by clicking on the day you wish to enter



Negative Reports

- Home
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- Pos/Neg reports Calendar
- File Validation Transfer ...

Negative Reports

Available Date Range

Allowed date range:
Earliest: 12/31/2025
Latest: 6/29/2026

Create negative report

Single

* FROM :
2/01/2026

* TO :
3/18/2026

Save

Pos/Neg reports Calendar

Year 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Once both dates are populated, click Save



Dealer Reports

- **Dealer reports are trip level records of what you purchase from a fishermen**
- **Dealer reports much include the following elements:**
 - **Species, grade, and disposition**
 - **Amount landed (ie lbs or count)**
 - **Area harvested (shellfish only)**
 - **Landing and purchase date(s)**
 - **Fishermen information including RI Commercial License Number**
 - **Vessel information including registration number**
 - **Port where the fishermen landed the catch**
- **Reports are due 5 days after the purchase**
- **More information can be found here [RI Dealer Regulations](#)**

Dealer Reports

- Home
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- Create Dealer Report
- Edit Dealer Reports
- Create Negative Report
- Favorites
- Partner Reports
- Pos/Neg reports Calendar
- File Validation Transfer ...

- Click on Reporting
- Then click on Create Dealer Report

Dealer Reports

Dealer Reports for JOHNNY FISHER
License #DMPURP220000 (RI) -MULTIPU

Select **Edit Report** to review or edit a previously submitted report in the list below or click the **Create Dealer Report** button below or on the sidebar menu to enter a new report.

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All years

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Total 2

Dealer Reports

- **More instructions currently being developed!**
- **More resources on entering dealer reports are available from [ACCSP](#)**

Reports Menu

- **The reports menu allows you to look at dealer reports that have been entered into SAFIS eDR**
- **Click on reports in the navigation box to get started**

Reports Menu

SAFIS eDR SAFIS Home johnnyf

- Home
- Reporting
- Favorites
- Partner Reports**
 - All Positive Dealer Reports w/ Attr...
 - All Landings And Dollars w/ Attrib...
 - All Landings (DPH info included)
- Pos/Neg reports Calendar
- File Validation Transfer ...

SAFIS eDR

Tip: some reporting tools are not shown in the sidebar menu until a dealer permit is selected.

If you hold both State and Federal dealer permits, you can select either to report on.

Select Dealer Permit to start reporting

	License Nbr	License Type	Status	Permit type	Partner Name	Permit Id	Permit Agency	Participant Id
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1 - 2

- Click on Partner Reporting
- Then click on your preferred option

Questions?

on permits, ports, fishers, vessels, species or other support issues should be directed to your SAFIS Help Desk

State Help Desk Contacts:

Rhode Island (401) 423-1926
After hours ACCSP SAFIS Helpdesk: 1-800-984-0810

RI Current Commercial Possession Limits

as of 3/16/2026

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Reports Menu

- Home
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 - All Positive Dealer Reports w/ Attr...
 - All Landings And Dollars w/ Attr...
 - All Landings (DPH info included)
- Pos/Neg reports Calendar
- File Validation Transfer ...

* Landing Year

2026

All Landings and Dollars w/ Attributes

Search: [] Go Actions

	Report ID	Vessel Name	Hull #	Supplier Vessel_Id	Landing Date	Time Landed	Purchase Date	License Type	License Nbr	Fisher/Corporate	Species	Market	Dollars	Rpt Qty	Unit	Price	Entered by
🔍	23406830	NOT NAMED	RI1254J	RI1254J	3/1/2026		3/1/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY	MUSSEL, BLUE	UNCLASSIFIED	28	56	LB	.5	JOHNNYF
🔍	23406833	NOT NAMED	RI1254J	RI1254J	3/15/2026		3/15/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY	BASS, BLACK SEA	LARGE	112.5	75	LB	1.5	JOHNNYF

1 - 2

Here is an example report for "All Landings and Dollars w/ Attributes"

Reports Menu

- SAFIS eDR
- Home
- Reporting
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- Partner Reports
 - All Positive Dealer Reports w/ Attr...
 - All Landings And Dollars w/ Attri...
 - All Landings (DPH info included)
 - Pos/Neg reports Calendar
 - File Validation Transfer ...

* Landing Year

2026

All Landings and Dollars w/ Attributes

Search: [] Go Actions

	Report ID	Vessel Name	Hull #	Supplier Vessel_Id	Landing Date	Time Landed	Purchase Date	License Type	License Nbr	Fisher/Corporate	Species	Market	Dollars	Rpt Qty	Unit	Price	Entered by
🔍	23406830	NOT NAMED	RI1254J	RI1254J	3/1/2026		3/1/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY				56	LB	.5	JOHNNYF
🔍	23406833	NOT NAMED	RI1254J	RI1254J	3/15/2026		3/15/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY				75	LB	1.5	JOHNNYF

1 - 2

Filter options for Species column:

- Sort icons: Ascending, Descending, Clear
- Filter input: Filter...
- Filter options: BASS, BLACK SEA; MUSSEL, BLUE

Clicking on a column header will provide an option to filter the data



Reports Menu

SAFIS eDR

- Home
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 - All Positive Dealer Reports w/ Attr...
 - All Landings And Dollars w/ Attr...
 - All Landings (DPH info included)
- Pos/Neg reports Calendar
- File Validation Transfer ...

* Landing Year
2026

All Landings and Dollars w/ Attributes

Report ID	Vessel Name	Hull #	Supplier Vessel Id	Purchase Date	License Type	License Nbr	Fisher/Corporat
23406830	NOT NAMED	RI1254J	RI1254J	3/1/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY
23406833	NOT NAMED	RI1254J	RI1254J	3/5/2026	AQUACULTURE LICENSE	AQUA22999999	FISHER, JOHNNY

Actions

- Columns
- Filter
- Data
- Format
- Chart
- Group By
- Pivot
- Report
- Download
- Subscription
- Help

Clicking the Actions button will give the option to download the data as different file types:

- CSV
- Html
- Excel
- PDF

Click the desired file type to download

