



Rhode Island Department of Environmental Management

OFFICE OF AIR RESOURCES Expedited Minor Source Permit Application Checklist

This checklist should be used by an applicant that is preparing a minor source permit application for which expedited processing is requested. The completed checklist shall accompany the permit application when it is submitted to the Office of Air Resources.

- Pre-application meeting was requested prior to submission of minor source permit application.
- Date of Pre-application Meeting (if required by OAR): _____
- Submission and OAR approval of a modeling protocol as required in the *Rhode Island Air Dispersion Modeling Guidelines for Stationary Sources* was submitted **prior to** submitting an expedited permit application.
- Two (2) copies of the completed application for each installation or modification of a device, piece of equipment or air pollution control system as described in “Air Pollution Control Permits” 250-RICR-120-05-9.7.1.
- Description of the proposed project, including narrative and process flow diagram(s). Description
- of operations at the existing stationary source, if applicable.
- Potential to emit calculations of the proposed project. (Supporting calculations shall be included)
- Potential to emit calculations of the existing stationary source, if applicable. (Supporting calculations shall be included)
- For **proposed new sources**, demonstration that the new source is not a “major stationary source”. (Supporting calculations shall be included)
- For **existing sources**, demonstration that the proposed modification to the existing stationary source is not a “major modification”. (Supporting calculations shall be included)
- Identification of all applicable State Air Pollution Control Regulations the proposed project is subject to. A demonstration shall be included explaining how the proposed project will comply with each identified state regulation.
- Identification of all applicable federal Air Pollution Control Regulations the proposed project is subject to. A demonstration shall be included explaining how the proposed project will comply with each identified federal regulation.

Expedited Minor Source Permit Application Checklist (continued)

- A demonstration that the stationary source will comply with all applicable state and federal regulations at the time the stationary source or modification commences operation.

- Best Available Control Technology (BACT) “top-down” analysis that complies with 250-RICR-120-05-9.7.3(A)(1). The analysis shall clearly indicate the information sources that were utilized for the proposed project’s BACT analysis.

- Air Quality Impact Analysis that demonstrates that the emissions from the stationary source will not cause the following:
 - Air pollution in violation of any applicable state or federal ambient air quality standard; and
 - An increase in ground level ambient concentrations at or beyond the property line in excess of that allowed by “Air Toxics”, 250-RICR-120-05-22 and any calculated Acceptable Ambient Levels (AALs).

- A proposed draft permit (electronic and hard copy submissions).

- Electronic copies of all spreadsheets.

Application received by OAR: _____

Completeness review conducted: _____